



Plattsburgh, New York

Desmond J. Racicot
Police Chief

Plattsburgh Fire Department
65 Comelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
citychief@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Kasprzak
Members of the Common Council

FROM: Chief Desmond J. Racicot

DATE: February 2, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, January 26, 2011 to Wednesday, February 1, 2012
our Department has responded to the following:

Fire Calls	12
	1 cooking fire
	2 system activations
	1 building fire
	1 excessive heat/scorch
	2 electrical wiring/equip malfunction
	1 smoke odor removal
	2 EMS assist
	1 rescue
	1 overheated motor
Ambulance Calls	43
Mutual Aid by CVPH	9

BUILDING INSPECTOR'S COMPLAINT REPORT

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
1/24/2012	67	SETH SQUARE	MOLD	KB		CORRECTIVE ACTION IN PROCESS	
1/24/2012	39	SOUTH PLATT ST	MOLD	KB		CORRECTIVE ACTION IN PROCESS	
1/25/2012	40	ADIRONDACK LANE, APT. 40	REPAIRS NOT BEING MADE	KB		CORRECTIVE ACTION IN PROCESS	
1/26/2012		SUMMER HILL COURT	NEIGHBOR'S DOG ON PROPERTY	JM	NO DOGS IN THIS AREA AT TIME OF INSPECTION, TURNED OVER TO LT. BEEBIE, PPD	CORRECTED	1/30/12
1/26/2012	70	US OVAL	CAR PARKED ON LAWN	KB		CORRECTIVE ACTION IN PROCESS	
1/30/2012	96	CHAMPLAIN ST	GARBAGE AND POSSIBLY DOGS NOT TAKEN CARE OF	KB		CORRECTIVE ACTION IN PROCESS	

Introduced by Councilor Case on January 19, 2012

Moved By Councilor Case; seconded by Councilor Jackson; All voted in the affirmative; Councilor Rabideau absent.

LOCAL LAW NO. 1 OF 2012

AMENDING IN ITS ENTIRETY CITY CODE SECTION 257-15 C AND SETTING WATER SERVICE RATES AND ENACTING REGULATIONS FOR LEVY AND COLLECTION OF WATER CHARGES."

BE IT ENACTED by the Common Council of the City of Plattsburgh, New York as follows:

1. This local law amends and restates in its entirety City Code **§257-15 C**, entitled "**Schedule of Rates; Regulations (Water Services)**" .
2. If any clause, sentence, paragraph, subdivision or part of this section shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered.
3. This law shall not affect the validity or enforceability of any water charge, interest, penalty or lien that accrued or attached before the effective date of this law.
4. The rates for water services and the regulations for levying and collecting water charges are as follows:

Service Classification No.: 1

APPLICABLE TO THE USE OF SERVICE FOR:

All customers taking service within the corporate limits of the City of Plattsburgh, for bills rendered on and after March 1, 2012

CHARACTER OF SERVICE:

Continuous

USAGE RATE:

Per Month.

		PER THOUSAND GALLONS	
		<u>GROSS</u>	<u>NET</u>
First	2,000 Gallons	5.71	5.18
Next	14,000 Gallons	4.51	4.11
Next	17,000 Gallons	4.03	3.66
Next	133,000 Gallons	3.82	3.46
Next	167,000 Gallons	3.70	3.36

MINIMUM CHARGE:

Monthly

		ALLOWANCE	MINIMUM CHARGE	
<u>METER SIZE</u>	<u>GALLONS</u>		<u>GROSS</u>	<u>NET</u>
5/8 "	2,000	11.44	10.40	
3/4 "	4,000	20.49	18.62	
1 "	7,000	34.10	31.01	
1-1/4 "	10,000	47.63	43.31	
1-1/2 "	13,000	61.22	55.54	
2"	21,000	94.78	86.18	
3 "	40,000	169.59	154.17	
4 "	66,000	269.24	244.76	

6 "	130,000	514.62	467.82
8 "	210,000	815.94	741.77
10 "	300,000	1149.99	1045.44

INFRASTRUCTURE INVESTMENT CHARGES (IIC): Annual charges, to be billed monthly, based on meter size.

NEW STORAGE TANKS IIC 2009

<u>Meter/Service</u> <u>Line Size</u>	Annual Charge	
	<u>\$/Yr/Service</u>	<u>\$/Month</u>
5/8"	15	1.25
3/4"	30	2.50
1"	45	3.75
1.5"	65	5.42
2"	185	15.42
3"	1,000	83.33
4"	1,650	137.50
6"	2,700	225.00
8"	4,800	400.00

MEAD DAM IIC 2012

		Annual Charge	
<u>Meter/Service</u>			
<u>Line Size</u>	<u>\$/Yr/Service</u>	<u>\$/Month</u>	
5/8"	11.40	0.95	
3/4"	22.80	1.90	
1"	34.20	2.85	
1.5"	49.40	4.12	
2"	140.60	11.72	
3"	760.00	63.33	
4"	1,254.00	104.50	
6"	2,052.00	171.00	
8"	3,648.00	304.00	

TERMS OF PAYMENT

Except as set forth in the following subsection entitled "Special Provision" meters shall be read and bills shall be rendered monthly, in arrears. The water consumed times the water rate shall be the net amount of the water charges and shall be due and payable when the bill is rendered. The gross amount of the water bill shall be the net amount plus 10% of the net amount. The gross amount shall be due and payable if the net amount is not paid within 20 days of the date of the billing. If the gross amount of a water bill is not paid, the gross amount shall accrue interest at the rate of 1.5 per cent per month until date of payment.

TERM:

. From the date of commencement of service, pursuant to application, until 10 days written notice is given prior to the date set for discontinuance or upon discontinuance by the water department in accordance with the provisions of this Schedule of Water Service.

SPECIAL PROVISION:

Meters may be read and/or bills rendered monthly at the option of the Water Department. The terms of payment, for monthly billings are net-twenty days after date of bill. Gross amount plus interest shall be due thereafter.

All those customers who do not have water meters installed in the water service line serving their premises on the effective date of this service classification shall be billed at the rate of \$18.62/month until such time that a water meter has been set in the water service line to their premises. Thereafter, the rates for water service above set forth shall apply.

Elderly persons that qualify for the Real Property Tax Exemption shall also be exempt from the Minimum Charge for water service and be charged for only the actual gallons of water consumed.

Service Classification No. 3

APPLICABLE TO USE OF SERVICE FOR:

Private fire protection service within the corporate limits of the City of Plattsburgh.

CHARACTER OF SERVICE:

Continuous.

RATE:

(a) Private Fire Lines

<u>SIZE OF SERVICE</u>	<u>ANNUAL CHARGE</u>	<u>QUARTERLY</u>	<u>MONTHLY</u>
2 inch	164.69	41.18	13.73
3 inch	357.27	89.31	29.78
4 inch	424.09	106.02	35.34
6 inch	764.67	191.18	63.73
8 inch	1559.12	399.80	133.26
10inch	2293.59	573.41	191.15

(b) Private Fire Hydrant

Annually per hydrant:	741.52	185.39	61.80
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(c) Infrastructure Investment Charge: \$528/hydrant/year

(\$132.00/Quarter, \$44.00/month)

MINIMUM CHARGE:

None

TERMS OF PAYMENT:

Net cash on presentation of bill. Bills may be rendered quarterly or monthly.

TERMS:

From the date of commencement of service, pursuant to application, until thirty days written notice is given prior to the date set for discontinuance by the Water Department in accordance with provisions of this Schedule Water Service.

SPECIAL PROVISION:

The foregoing rates for private fire protection service are based on unmetered service. Water for Fire Extinguishment purposes and limited testing requirements is provided at no extra charge. However, if, in the opinion of the Water Department, the installation of a fire line meter is required, the customer shall make said installation at his own expense. The entire meter installation shall be constructed and installed according to the specifications of the Water Department. There shall be no branch connections to said fire service line other than those for fire protection service.

5. This law shall take effect immediately upon filing with the New York Secretary of State.

The foregoing Local Law certified to the Mayor this _____, 2012.

CITY CLERK

On Roll Call,

The foregoing Local Law certified is hereby approved after Public Hearing held _____,
2012.

MAYOR

I 2/2/12



PO Box 1036
Dannemora, NY 12929
518.570.7225
Plattsburghwalk@aol.com

January 19, 2012

The Honorable Mayor Kasprzak
Mayor's Office
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor Kasprzak,

On behalf of the *Autism Awareness Walk* planning committee, I am writing to request to hold our annual Walk at the PARC Oval on Saturday, April 28. We're also requesting permission to have the inside lane of the US Oval closed from traffic during the actual Walk (11-11:45 am).

Please feel free to call or email me if you have any questions about the event. Thank you for your thoughtful consideration.

Sincerely,

Laura Carmichael
Walk Co-chair



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MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

January 27, 2012

To: Mayor Donald M. Kasprzak
From: Bill Treacy, Manager
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

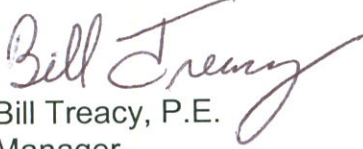
PMLD BID NO. 2012 - 2 - 1

Purchase Revenue Electric Meters

BID OPENING DATE: March 6, 2012 AT 11: 00 AM

We propose that this bid be received under PMLD Bid No. 2012 - 2 - 1, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,


Bill Treacy, P.E.
Manager

cc:
Keith Herkalo, City Clerk
Councilor Jackson, PMLD Liaison
Bid 2011-9-1 File



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

January 26, 2012

To: Mayor Donald M. Kasprzak & City Council

From: Bill Treacy, Manager

Subject: Change Order 3 -115kV Relay Testing - PMLD 2011-7-1

The Plattsburgh Municipal Lighting Department has reviewed Change Order #3, at a cost of \$13,950.00. This project involves the testing of substation equipment in our 3 transmission substations to comply with NERC requirements and standards.

Testing at St. Lawrence 1 had found that the interrupter assemblies had failed on circuit switcher T167 putting the switch and the transformer at risk to possible electrical faults. HMT was requested to assist with the replacement of the interrupter assemblies and to retest this equipment after installation for insulation power factor, contact resistance and timing analysis.

Additional oil samples were requested at St. Lawrence 1, after the oil had been processed by MLD, at oil circuit breaker T15. This was done to document the before and after conditions of the oil in this equipment.

The revised amount is fair and justified for the additional work the contractor has completed for this project. Request the Mayor be authorized to sign the attached Change Order #3 for this project.

cc: Councilor Jackson, PMLD Liaison
Kelly Clookey, Finance Director
Bid 2011 - 7 -1 File (2)

Atch: Change Order 3

CHANGE ORDER

No. 3

PROJECT 115 kV Relay Testing

DATE OF ISSUANCE 01/09/12 EFFECTIVE DATE 01/09/12

OWNER Plattsburgh Municipal Light Department

OWNER'S Contract No. 2011-7-1

CONTRACTOR HMT, Inc.

ENGINEER PLM, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Assistance and testing associated with the replacement of CS T157 at St. Lawrence No. 1 Substation

Reason for Change Order: The interrupters on CS T157 were discovered to have failed during testing. PMLD obtained replacement units. This change order covers HMT's assistance with the installation of the replacement interrupters, and testing/commissioning of the new units.

Attachments: (List documents supporting change.) HMT quotation dated December 20, 2011

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>182,900.00</u>	Original Contract Times Substantial Completion: Ready for final payment: _____ days or dates
Net Changes from previous Orders No. <u>1</u> to No. 2 \$ <u>32,400.00</u>	Net Changes from previous Orders No. _____ to No. _____ days
Contract Price prior to this Change Order \$ <u>215,300.00</u>	Contract Times prior to this Change Order: Substantial Completion: Ready for final payment: _____ days or dates
Net Increase (decrease) of this Change Order \$ <u>13,950.00</u>	Net Increase (decrease) of this Change Order: days
Contract Price with all approved Change Orders \$ <u>229,250.00</u>	Contract Times with all approved Change Orders Substantial Completion: Ready for final payment: _____ days or dates

RECOMMENDED:

By: [Signature]

Engineer (Authorized Signature)

Date: 01/09/12

EJCDC No. 1910-8-B (1990 Edition)

APPROVED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____

Contractor (Authorized Signature)

Date: _____



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

Date: January 31, 2012

To: Mayor Donald M. Kasprzak

From: Bill Treacy, Manager

Subj.: Traffic Signal Training

As Manager of the Municipal Lighting Department, I hereby requests permission to have Tim Carter attend Traffic Signal Training from February 26 thru March 2, 2012 to be held in Syracuse, NY at an estimated cost of \$ 1,125.00.

Attached is a copy of information on the meeting for your review. This training was included in MLD's budget for 2012. If you have any questions, please contact me.

ATT: 3

Cc: Councilor Jackson, MLD Liaison
Kelly Clookey, Finance Director
Travel File

TRAVEL REQUEST AND AUTHORIZATION - CITY OF PLATTSBURGH

TO: DEPARTMENT LIAISON COUNCILOR

Permission is hereby requested for Tim Carter

of MLD to travel to Syracuse, New York

for Traffic Signal Training on February 26 ,2012 to March 2, 2012
Hours, Incl. Travel Days

Please attach program or other literature, and back-up for estimated costs.

Estimated Costs:	Mileage/Gas	<u>\$ 100.00</u>
	Ferry/Road Tolls	<u>\$ 10.00</u>
	Parking at Airport	<u>0</u>
	Hotel	<u>\$ 600.00</u>
	Meals	<u>\$ 240.00</u>
	Registration	<u>\$175.00</u>
	Air Fare	<u>0</u>
	Rental Car	<u>0</u>
	Personnel Cost (Replacement, overtime & dedicated time of attending personnel)	<u></u>
	TOTAL	<u>\$1,125.00</u>

Please indicate department budget code from which this trip will be expended: 751.1; 752.1; 781.1

Date: January 31, 2012 Dept. Head: Bill Treacy, Manager

AUTHORIZATION:

Pursuant to the authority granted me under the City of
Plattsburgh Common Council Resolution dated _____, I
do hereby authorize the above travel as requested.

Date: _____

Councilor, Dept. Liaison

Mayor

NOTE: This authorization and supporting receipts must be attached to the travel voucher claiming reimbursement for Expenses (C.C. Resolution, Feb. 9, 1989).



Phone: 315-426-8712 Fax: 315-428-1071

TO: Syracuse Signal Employees and Others

RE: Traffic Signal Training

When: February 27 - March 2

Day 1 – Monday, February 27

Morning 8 Am to 10:00 Am: The Science of Construction

Overview of laws of motion in Physics. Newton laws, velocity, force, work, power, moment of force. Mechanical advantage -- basics of levers, pulleys, gears, hydraulics. Basic Mathematic equations, areas, volumes, conversions.

Morning 10:15 Am to Noon: Electricity

Basics of electricity; electrons, charge, current, voltage, electric field, magnetic fields. Overview of electric circuits, generation, transmission, 3-phase, split phase.

Noon to 1 PM: Lunch

Afternoon 1:00 Pm to 3:30 PM: Electricity continued..

Voltage drop, wire load capacity. Circuit breakers, panel boxes, basic wiring and grounding.

Day 2 – Tuesday, February 28

Morning: 8:00 Am to Noon: Traffic Signal Control Concepts

Basics of Traffic Signal control concepts. Analysis of "phase based" actuated controllers including phase timings, sequences, overlaps, terminology, pre-emption and NEMA pin functions. Conflict monitors and their function.

Noon to 1 PM lunch

Day 2 - Afternoon 1:00 Pm to 3:30 PM: Traffic Signals Continued....

Typical Programming and status screens. Overview of typical cabinet wiring, relationships between Controller, Monitor, flasher, flash transfer relays, load switches (switch packs), cabinet switches. Nema vs. NYS DOT 330 cabinets.

Day 3 – Wednesday February 29

Morning: 8:00 Am to Noon: Traffic Signals Continued...

Cabinet wiring continued. Traffic Signal Cabinet Trouble shooting Examples.

Noon to 1 PM lunch

Afternoon 1 Pm to 3:30 Pm: Work Shop

Various hands on sessions. Class will break into groups and rotate through 4 half hour sessions; A. Signal hardware terminology and assembly—how to assemble and wire signal heads, disconnects, span and mast arm brackets.. B. Splicing techniques. How to splice a loop to a shield plus Region 3 overhead splicing. C. How to wire a service meter & disconnect D. Basics of using a voltage meter and an amp meter.

Day 4 – Thursday, March 1

Morning 10:15 Am to Noon: Traffic Signal Installation procedures

Conduits & pull boxes, foundations, liquid tights & loops, poles and down guys. Pole, electrical service, and pull box grounding.

Noon to 1 PM: Lunch

Afternoon 1:00 Pm to 3:30 PM:

Safety Issues – Safety and Maintenance and Protection of traffic;

Harnesses, safety equipment, and procedures. Signs, cones, lane closures,. NYSDOT standards for lane closures.

Day 5 – Friday, March 2 *CLASSES END AT NOON*****

Morning 10:15 Am to Noon: NYSDOT Standard sheets

Review of NYSDOT standard sheets for traffic signal items.